



ATTENDEES:

Board: Shazia Mughal, Jim Proudfoot, Corinna Pirie, Naomi Christensen, Greg White (Chair), Carla White, Amanda MacPhearson, Roy Amalu

Staff: Melissa Flett (Director), Andrea Lee

Regrets: Jennifer Kennett

1. CALL TO ORDER: By G. White at 6:00 p.m.

2. APPROVAL OF AGENDA:

MOTION 02 21 18 01: By A. MacPhearson/ N. Christensen
CARRIED

3. APPROVAL OF MINUTES OF JANUARY 17, 2018

MOTION 02 21 18 02: By C. White/ S. Mughal
CARRIED

4. BUSINESS CARRIED FORWARD

4.1 Committee Appointments

The board agreed to keep the Policy and Administration Committee members as it stands with G. White, A. MacPhearson, C. White, and J. Proudfoot.

MOTION 02 21 18 03: To add N. Christensen to the Policy and Administration Committee. By A. MacPhearson/
C. White
CARRIED

The board agreed to keep the Financial and Legal committee members as it stands with G. White, R. Amalu, S. Mughal, and C. Pirie.

MOTION 02 21 18 04: To add J. Kennett to the Financial and Legal Committee. By S. Mughal/ R. Amalu
CARRIED

4.2 Budget Update

On February 7, M. Flett and G. White presented to council the proposed budget plan for the Library. On February 9, council debated and decided they wanted to cut another \$200,000. Mayor Scott had a comment in which he mentioned that the city did the Library's payroll and if there could be more partnerships in the future. M. Flett and G. White are open to having the discussion but will not go forward with any decisions unless it is beneficial for the Library.

There is a budget session scheduled for February 27 to discuss final decisions. There was some discussion among the Board members on possible places to cut. The Board made a unanimous decision to present at the budget session with the following points to discuss:

- Services and programs
- Community involvement
- Rural services – cuts affect that
- Mention taking over words in motion
- Inconsistent numbers on how funding relates
- Not transparent participation from council members
- Reach out to province to get help
- Independent review of services provided in community

C. Pirie and G. White will present on behalf of the board and Library.

RESOLUTION 02 21 18 01: The board is in disagreement with municipal council to cut \$200,000 from the Library operating budget.

MOTION 02 21 18 05: To make the resolution that the board is in disagreement by N. Christensen/ C. Pirie
CARRIED

MOTION 02 21 18 06: To present to council at the budget session on February 27, 2018 by S. Mughal/ C. White
CARRIED

4.3 Plan of Service Update

M. Flett presented the Plan of Service for 2016 – 2018 to the board. The last update was in May 2017, and the next one will be at the end of the year. M. Flett mentioned that we are preparing for the next years plan of service (2019-2021).

N. Christensen asked if the updates were public.

M. Flett answered that yes, they are, and we post them on the website for our patrons to see also.

5. NEW BUSINESS/ITEMS FOR DISCUSSION

5.1 2017 Year End Statistics

M. Flett presented the statistics for 2017, all numbers have increased since 2016 but we are not quite up to our 2015 numbers yet.

MOTION 02 21 18 07: To approve the 2017 year-end statistics by C. Pirie/ A. MacPhearson
CARRIED

5.2 Alberta Health Service Recommendations

M. Flett explained that there was an inspection done in the fall, and Alberta Health Services have come back with some recommendations that need to be met by June. These recommendations include a new fridge for the program room, sealing the floor and replacing the toe kick. Board reviewed the attached package of the recommendations and discussed.

MOTION 02 21 18 08: To approve the recommendations as presented by R. Amalu/ N. Christensen
CARRIED

6. REPORTS

6.1 Director Update

M. Flett gave a verbal update. The 2017 Audit is completed; just waiting for their final report; which will be presented at the March meeting

Back up for G. White at the Rick Hansen presentation, C. White or C. Pirie will be there. They will confirm via email by March 6.

Sign a card for Stella Baker, who is celebrating her 20th anniversary with the Library.

M. Flett and R. White are attending a symposium on the 23 and 24 of February.

M. Flett also joined the Poverty Reduction Network Committee, which J. Kennett is also a part of.

7. AROUND THE TABLE

R. Amalu is glad to be back, serving the board

J. Proudfoot is also happy to be reinstated on the board

S. Mughal has some friends that she will ask to come and represent the Library at the budget session

C. White mentioned that maybe St. Aidens Society or the schools that the Library is associated with could come and speak on our behalf

C. Pirie asked to invite patrons along also

A. Lee invited the board members to a staff/board member team trivia night on March 24 from 6-9 p.m.

8. NEXT MEETING: March 21, 2018 at 6:00p.m.

9. ADJOURNMENT

MOTION 202 21 18 09 by R. Amalu/ N. Christensen at 7:07 p.m.

Signature: _____

Board Chairperson

Date: _____

Signature: _____

Library Director

Date: _____