

**WOOD BUFFALO REGIONAL LIBRARY**  
**REGIONAL MUNICIPALITY OF WOOD BUFFALO LIBRARY BOARD MEETING**  
Wednesday February 15, 2017  
Minutes



---

**ATTENDEES:**

**Board:** Monica Domingues (Chair), Greg White (Vice Chair), Amanda MacPherson, Jim Proudfoot, Corinna Pirie, Carla White

**Staff:** Melissa Flett, Director

**Regrets:** Cynthia O'Donnell, Shazia Mughal, Roy Amalu,

---

1. **CALL TO ORDER** by Monica Domingues at 6:00 p.m.

2. **APPROVAL OF AGENDA:**

**MOTION 17 02 15 01:** by G. White/C. Pirie, to approve agenda as presented.  
CARRIED

3. **APPROVAL OF MINUTES OF JANUARY 18, 2017 MEETING**

**MOTION 17 02 15 02:** by C. White/A. MacPherson, to approve minutes as presented.  
CARRIED

4. **NEW BUSINESS/ITEMS FOR DISCUSSION**

**4.1 Library Showcase: General Reference Centre database**

Kathleen MacGrath, Reference Service Librarian presented on the General Reference Centre database available at the Library. M. Flett shared with the board that the usage of the databases has been low and that the Reference Services team was developing training programs and would be presenting on a database at each all staff meeting and at future board meetings. General discussion took place regarding the promotion of databases within the Community including through RMWB Social Planning, the Chamber of Commerce and FuseSocial.

**4.2 2016 Annual Statistics**

The 2016 Annual Statistical report for the province was submitted for approval. M. Flett noted that the statics for 2016 were significantly lower from 2015 because of the evacuation. Board discussed scenario to assist with increasing statistics for memberships. M. Flett will discuss action items with the management team to discuss improving statistics overall.

**MOTION 17 02 15 03:** by A. MacPherson/G. White to approve the 2016 annual statistics report for the province.

5. **REPORTS**

**5.1 Action Log**

Board reviewed the action log.

**5.2 Management Reports**

Department Reports were provided by management, accepted as information.

**6. AROUND THE TABLE**

C. Pirie had positive comments regarding Team Trivia event as well as the Thai Corner event. C. White also enjoyed Team Trivia and her role as a judge.

**7. NEXT MEETING:** March 15, 2017 at 6pm; A. MacPherson said she would not be attendance for the March Board meeting.

**8. ADJOURNMENT**

**MOTION 17 02 15 04:** by, C. Pirie/G. White, to adjourn the meeting at 7:12pm.

CARRIED

Signature: Monica Dominguez  
Board Chairperson

Date: April 8, 2017

Signature: M. Furt  
Library Director

Date: MAR 15/17