

RMWB Library Board Meeting Minutes

DATE: April 17, 2024
TIME: 6:00 pm to 8:00 pm
LOCATION: WBRL Room A
ATTENDANCE: Board: Corinna Pirie, Martin Wright, Dean Chappelle, Jennifer Kennett, Amanda MacPherson, Ijeoma Uche-Ezeala (IJ) (via Phone), Shazia Mughal (joined at 6:04pm)
Staff: Melissa Flett, Lindsay McFarlane, Shauna Murray
REGRETS: Koteswara Veeranki
ABSENT: Councilor Funky Banjoko

1. Treaty 8 Opening

Corinna called the meeting to Order at 6:02 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

a. Adoption of Agenda

**Motion to adopt agenda made by Amanda/Seconded by IJ.
Carried.**

b. Consent Agenda

- Minutes of March 20, 2024
- 2024 Board Calendar
- Recruitment and Retention Policy Review
- Volunteer Policy Revised
- Unattended Children Policy Revised
- Patron Conduct Policy Revised
- Letter from Minister McIver

**Motion to approve items in the consent agenda made by Dean/Seconded by Jennifer.
Carried**

c. Declaration of Conflict of Interest

No conflict of interest was declared.

2. New Business

Shazia entered the meeting.

a. Presentation, Collection Development and Management

Shauna, Library Resources Librarian, and Melissa presented on WBRL's Collection Management Policy, procedures for selection and weeding, requests for reconsideration, and Intellectual Freedom. The Board discussed the process for reconsideration of an item in the collection and how staff handle suggestions for addition to the collection.

Shauna left the meeting.

b. Q1 Financial Statements

Melissa presented the Q1 financial statements for the period ending March 31, 2024.
Motion to received the Q1 financial statements as information made by Shazia/Seconded by Dean.
Carried

3. Advocacy Round Table

- a. Board Attendance Log
Jennifer will attend the Words in Motion celebration event on April 24 as Vice Chair. Corinna, Jennifer, and Shazia will attend a luncheon celebrating the RMWB as an age-friendly community on May 13.

The next Board meeting is scheduled for May 15, 2024. Based on projected availability, the Board discussed moving the meeting to May 22. Melissa will send a follow up email with the change in date.

4. Adjournment

Motion to adjourn at 6:56 pm made by IJ/Seconded by Shazia.
Carried