

RMWB Library Board Meeting Minutes

DATE: June 19, 2024

TIME: 6:00 pm to 8:00 pm

LOCATION: WBRL Board Room

ATTENDANCE: Board: Corinna Pirie, Martin Wright, Dean Chappelle, Jennifer Kennett, Shazia Mughal
Ijeoma Uche-Ezeala (IJ) (joined at 6:07pm)
Staff: Melissa Flett, Lindsay McFarlane

REGRETS: Amanda MacPherson

ABSENT: Koteswara Veeranki, Councilor Funky Banjoko

1. Treaty 8 Opening

Corinna called the meeting to Order at 6:01 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

a. Adoption of Agenda

**Motion to adopt agenda made by Dean/Seconded by Shazia.
Carried.**

b. Consent Agenda

- Minutes of April 17, 2024
- PLSB Project Grant Letter
- Summer Programs at WBRL
- Health and Safety Policy Review
- Violence and Harassment Policy Review
- Working Alone Policy Review
- Emergency Preparedness Policy Review

**Motion to approve items in the consent agenda made by Jennifer/Seconded by Dean.
Carried**

c. Declaration of Conflict of Interest

No conflict of interest was declared.

2. New Business

a. Indigenous Services at WBRL

Melissa provided an overview of Indigenous programming offered at WBRL focused on our goals of “Acknowledging and bringing awareness to the wrongs perpetrated against Indigenous peoples in Canada due to colonization, systemic abuse and neglect of key rights and needs of these peoples” and “Celebrating and learning about the rich and diverse cultures of the Indigenous peoples of Canada, with a focus on the cultures found within the Wood Buffalo Region”.

IJ entered the meeting.

b. Chromebook Proposal

Melissa presented a proposal to purchase eight Chromebooks from the capital reserve to replace lost or damaged circulating technology. Lindsay and Melissa answered questions about loss prevention strategy, collection agency, and billing.

Motion to approve \$4,500 budget from the Capital Reserve for purchase of Chromebooks made by Martin/Seconded by Shazia.

Carried

c. 2025 Budget

Melissa shared the 2025 Draft Budget and corresponding budget notes. The Draft Budget will be submitted to the Regional Municipality of Wood Buffalo in July and go before Council for approval in the Fall.

Motion to approve the 2025 Budget as presented made by Jennifer/Seconded by Dean.

Carried

3. Advocacy Round Table

a. Board Attendance Log

Melissa will send an invite for the Story Time in the Park event on August 24.

4. In Camera

Motion to go in camera at 6:55pm made by Jennifer/Seconded by Dean.

Carried

Melissa and Lindsay left the meeting for the in camera session.

Motion to go out of camera at 7:05pm made by Shazia/Seconded by Martin.

Carried

5. Adjournment

Motion to adjourn at 7:05 pm made by Dean/Seconded by Jennifer.

Carried