

## RMWB Library Board Meeting Minutes

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**DATE:** September 18, 2024  
**TIME:** 6:00 pm to 8:00 pm  
**LOCATION:** WBRL Board Room  
**ATTENDANCE:** Board: Corinna Pirie, Martin Wright, Dean Chappelle, Shazia Mughal, Koteswara Veeranki, Amanda MacPherson (joined via phone at 6:06pm), Jennifer Kennett (joined at 6:09pm)  
Staff: Melissa Flett, Lindsay McFarlane  
**REGRETS:** Councilor Funky Banjoko, Ijeoma Uche-Ezeala  
**ABSENT:**

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### 1. Treaty 8 Opening

Corinna called the meeting to Order at 6:05 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

- a. Adoption of Agenda

**Motion to adopt agenda made by Dean/Seconded by Koteswara.  
Carried.**

*Amanda entered the meeting (phone).*

- b. Consent Agenda

- Minutes of June 19, 2024
- PLSB Letter: Changes to library legislation and its impact on library boards
- Financial Management Policy Review
- Reserves Policy Review
- Investment Policy Review
- Tangible Capital Assets and Amortization Policy Review
- Reimbursement for Expenses Policy Review

**Motion to approve items in the consent agenda made by Shazia/Seconded by Martin.  
Carried**

- c. Declaration of Conflict of Interest

No conflict of interest was declared.

*Jennifer entered the meeting.*

### 2. New Business

- a. Q2 Financial Review

Melissa presented the Q2 financial statements for the period ending June 30, 2024.

**Motion to receive the Q2 financial statements as information made by Dean/Seconded by Koteswara.  
Carried**

- b. Discussion: Now or Never: The Essential Role and Uncertain Future of Social Profits in Fort McMurray Wood Buffalo - Fuse Social  
The Board discussed the FuseSocial document outlining the future of social profits in Fort McMurray Wood Buffalo. Melissa and Lindsay answered questions about WBRL's funding sources, including sponsorship from companies.

### **3. Advocacy Round Table**

- a. WBRL Board Advocacy  
The Board discussed forming a Board Advocacy working group to update the advocacy plan. Jennifer, Shazia, Martin, Koteswara, and Corinna volunteered. Melissa will follow up with a Doodle poll to determine meeting dates. Documents will be emailed to the whole Board for feedback.

The Board completed the Regional Municipality of Wood Buffalo's Board Matrix, to assist in recruitment for Board Members.

- b. Board Attendance Log

### **4. Adjournment**

- a. Next Meeting  
The Board changed the next meeting to October 23, 2024. Melissa will send a reminder with the new meeting date.

**Motion to adjourn at 6:51 pm made by Jennifer/Seconded by Dean.  
Carried**